

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Mel Peaston, Interim Committee Services Manager  
**direct line** 0300 300 6076  
**date** 2 February 2010

## **NOTICE OF MEETING**

### **GENERAL PURPOSES COMMITTEE**

Date & Time

**Wednesday, 10 February 2010 at 10.00 a.m.**

Venue at

**Council Chamber, Priory House, Chicksands, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the GENERAL PURPOSES COMMITTEE:

Cllrs Mrs J G Lawrence (Chairman), K Sharer (Vice-Chairman), R A Baker,  
P A Blaine, P Rawcliffe, R C Stay and Mrs P E Turner MBE

[Named Substitutes:

Cllrs: Mrs C F Chapman MBE, M Gibson, K C Matthews and P Snelling]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS  
MEETING**

# AGENDA

1. **Apologies for Absence**

To receive any apologies for absence and notification of any substitutes.

2. **Minutes**

To approve as a correct record the minutes of the last meeting held on 17 December 2009.

3. **Declarations of Interest**

To receive from Members any declarations of interest and the nature thereof in relation to:-

- (a) personal interests in any agenda item;
- (b) personal and prejudicial interests in any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements by the Chairman and receive any matters of communication.

5. **Public Questions, Statements and Deputations**

This is an opportunity for questions, statements and deputations from members of the public in accordance with the Public Participation Procedure set out in Section A4 of the Council's Constitution.

6. **Petitions**

To receive any petitions in accordance with the scheme of public participation set out in Annex 2 in Part 4 of the Council's Constitution.

7. **Disclosure of Exempt Information**

To consider proposals, if any, to deal with any item likely to involve the disclosure of exempt information as defined in the relevant paragraph(s) of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) prior to the exclusion of the press and public.

8. **Harmonisation Update**

To receive details of the latest position regarding the harmonisation process.

9. **Delegation of Assistant Director Appointments**

A report setting out a process for delegating approval of Assistant Director appointments was considered by the Constitution Advisory Group at its meeting on 25 January 2010. The Constitution Advisory Group agreed to seek endorsement from General Purposes Committee prior to Council considering the recommendation.

The report to Constitution Advisory Group and the draft minute arising from that meeting are attached.

10. **Use of Delegated Power regarding Authorisation of Compulsory Redundancy/Early Retirement**

To receive an oral update on this matter.

11. **Outside Bodies**

To consider a report proposing a policy with regard to outside bodies.

12. **Date of Next Meeting**

A reserve meeting of the Committee has been set for 4 March 2010. This meeting will be needed to consider further policy documents, including the Home Working Policy. There may also be matters for consideration in relation to the Boundary Committee.

There is also a meeting scheduled for 15 April 2010. A decision as to whether this meeting will be needed can be taken later.